

※ Acceptance no. of report on the status of implementation	
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Written Report on Status of Implementation

Date:

To the Director of the Organization for Technical Intern Training

Report provider (Seal)

(Proof of Instruction in Cases Pertaining to Supervised-Organization-Type Technical Intern Training)

Supervising Organization (Seal)

I hereby submit a written report as given below on the status of implementation of technical intern training pursuant to the provisions of Article 21, paragraph (1) of the Act on Proper Technical Intern Training and Protection of Technical Intern Trainees.

Description

1. Applicable technical intern training business year of the report		FY: (April 1, to March 31,)				
2. Implementing organization	① Notification acceptance no. of the implementing organization					
	② Name with furigana					
	③ Address	Postal code - (Tel. - -)				
3. Applicable technical intern trainees of the report		Total no. of trainees: (technical intern training (i): , technical intern training (ii): , technical intern training (iii))				
4. Status of taking the trade skills tests	Exam category	Number of candidates (A)			No. of successful candidates (B)	Pass rate (B / A)
		(a) No. of trainees completing the training	(b) No. of candidates not taking the exam for unavoidable	(A)=(a)-(b)		

				reasons			
	① Around the basic grade (trainees completing technical intern training (i))		No. of trainees:	No. of trainees:	No. of trainees:	No. of trainees:	%
	② Around grade 3 (trainees completing technical intern training (ii))	Paper test	No. of trainees:	No. of trainees:	No. of trainees:	No. of trainees:	%
		Practical test	No. of trainees:	No. of trainees:	No. of trainees:	No. of trainees:	%
	③ Around basic grade 2 (trainees completing technical intern training (iii))	Paper test	No. of trainees:	No. of trainees:	No. of trainees:	No. of trainees:	%
		Practical test	No. of trainees:	No. of trainees:	No. of trainees:	No. of trainees:	%

5. Implementing structure			Name of candidate	Course name	Course date
	① Course attendance history of the technical intern training manager				
	② Course attendance history of the technical intern training instructor				
	③ Course attendance history of the living guidance instructor				

6. Work conditions at the implementing organization				Technical intern training (i)	Technical intern training (ii)	Technical intern training (iii)		
	① Payments / deductions	Total payment			yen / month	yen / month	yen / month	
		Basic salary	Base salary			yen / month	yen / month	yen / month
			Other ()			yen / month	yen / month	yen / month
			Other ()			yen / month	yen / month	yen / month
		Other allowances	Transportation allowance			yen / month	yen / month	yen / month
			Period-end allowance (bonus)			yen / month	yen / month	yen / month
			Other ()			yen / month	yen / month	yen / month
Other ()			yen / month	yen / month	yen / month			

		Premium wages	Other ()	yen / month	yen / month	yen / month	
			Overtime allowance	yen / month	yen / month	yen / month	
			Other ()	yen / month	yen / month	yen / month	
		Total amount of deductions		yen / month	yen / month	yen / month	
		Details of deductions	Expenses / social insurance / taxes	Food expenses	yen / month	yen / month	yen / month
				Residence expenses	yen / month	yen / month	yen / month
				Utilities	yen / month	yen / month	yen / month
				Income tax	yen / month	yen / month	yen / month
				Residential tax	yen / month	yen / month	yen / month
				Social insurance ()	yen / month	yen / month	yen / month
	Employment insurance ()			yen / month	yen / month	yen / month	
	Other ()			yen / month	yen / month	yen / month	
			Other ()	yen / month	yen / month	yen / month	
	② Salary increase	At the time of transfer to technical intern training (ii)			%		
		At the time of transfer to technical intern training (iii)				%	
	③ Work hours	Non-prescribed work hours		yen / month	yen / month	yen / month	
		Work on days off		yen / month	yen / month	yen / month	
Late-night work		yen / month	yen / month	yen / month			
7. State of occurrence of absconding trainees			No. of absconded trainees: (Percentage of absconded trainees: %)				

8. Status of acceptance of technical intern trainees for whom it has become difficult for another implementing organization to continue conducting the technical intern training, and registration in a portal site for support to change the technical intern training site.	Trainees	No. of persons:
	Registration	Yes / No
9. Status of implementation of measures aimed at harmonious co-existence with the local community		Summary
	① Japanese language education support	
	② Provision of opportunities for interaction with the local community	
	③ Provision of opportunities to learn about Japanese culture	
10. Remarks		

Notes.

1. Do not write anything in sections that have this mark ※
2. Section 1. Write the applicable technical intern training business year pertaining to which the report is to be given.
3. Section 3. Give details of the technical intern trainees who have completed the technical intern training conducted by the implementing organization within the applicable technical intern training business year pertaining to which the report is to be given, and the technical intern trainees who were engaging in technical intern training at the end of the applicable technical intern training business year pertaining to which the report is to be given.
4. Section 4. Give details of the technical intern trainees who have completed each stage of the technical intern training within the applicable technical intern training business year pertaining to which the report is to be given. In addition, the candidates not taking the exam for unavoidable reasons in Section 4 refers to trainees who have completed the training but who have not taken the exam owing to having absconded for a reason not attributable to the fault of the implementing organization or who have returned home due to the circumstances due to the technical intern trainee, and the cause of not taking the exam cannot be said to be the fault of the implementing organization.
5. Section 5. Give details of all of the persons who have taken the courses within the applicable technical intern training business year pertaining to which the report is to be given. If two or more persons have taken the course, write “As given in the attached paper” in the designated section, and attach a separate paper.
6. Section 6 ①. Give details calculating the average amount per person for the applicable technical intern trainees in Section 3. Please note that the total payment refers to the amount paid before deducting tax, etc., and not the cash payment amount.
7. Section 6 ②. Give the average amount per person by calculating the basic salary (fixed salary such as the base salary) before and after the transfer to technical intern training (ii) or technical intern training (iii) within the applicable technical intern training business year pertaining to which the report is to be

given out of the applicable technical intern trainees of the report given in Section 3.

8. Section 6 ③. Give details calculating the average amount per person for the applicable technical intern trainees in Section 3.
9. Section 7. Give details of the technical intern trainees who have absconded within the applicable technical intern training business year pertaining to the report, and with regard to the rate of absconded persons given in the description in Section 3, give details calculating the applicable technical intern trainees pertaining to whom the report is to be given in the form of a percentage.
10. Section 8. Give details of the person who is to conduct the technical intern training having obtained accreditation of the technical intern training anew for technical intern trainees who were engaging in technical intern training conducted by another implementing organization.
11. Section 9. Give details in the summary section if there are any applicable parts, and attach a separate sheet where necessary so that the contents can be clearly understood.
12. Section 10. Write the name, job title and contact information of the person in charge pertaining to the report. If there are any other matters which need to be notified, write those as well.
13. With regard to implementing organizations which are conducting technical intern training (iii) or implementing organizations which are subject to application of the provisions of Article 16, paragraph (2) of the Ordinance for Enforcement of the Act on Proper Technical Intern Training and Protection of Technical Intern Trainees, attach documents to clearly show it meets the criteria of Article 15 of the same Ordinance.