

※Accreditation no.	
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Technical Intern Training Plan

Written Application for Accreditation

Date:

To the Director of the Organization for Technical Intern Training

Applicant (Seal)

I hereby apply for accreditation as provided for in Article 8, paragraph (1) of the Act on Proper Technical Intern Training and Protection of Technical Intern Trainees with regard to the technical intern training plan given below.

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(Technical intern training plans pertaining to supervising-organization-type technical intern training)

This is to certify that we provided guidance to the applicant in the preparation of the technical intern training plan pertaining to the application.

Supervising organization (Seal)

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Notes.

1. For the section to be filled in by the applicant at the top of Page 1, either write the name of the applicant and affix a seal, or insert your signature.
2. Do not write anything in sections that have this mark ※

Technical Intern Training Plan

Date of creation:

1. Applicant	① Notification acceptance no. of implementing organization						
	② Name with furigana						
	③ Address		Postal code — (Tel. - - )				
	Juridical person	④ Name with furigana of representative					
		⑤ Corporation number					
		⑥ Name with furigana, job title and address of officers		Name	Job title	Address	
			①			Postal code —	
			②			Postal code —	
			③			Postal code —	
			④			Postal code —	
⑤				Postal code —			
⑥			Postal code —				
⑦ Business type		Category ( , ) Sub-category ( , )					
2. Place	① Name with furigana						

of business to conduct the technical intern training					
	② Location		Postal code — (Tel. — — )		
	③ Name with furigana, and job title of the technical intern training manager				Job title
	④ Name with furigana, and title of the technical intern training instructor				Job title
⑤ Name with furigana, and job title of the living guidance instructor				Job title	
3. Technical intern trainee	① Name	Roman letters			
		Kanji characters			
	② Nationality (country or region)				
	③ Date of birth, age and sex		Date of birth: (      years of age), sex (male / female)		
	④ Duration of return to the home country		years,      months (from      to      )		
4. Category of technical intern training			<input type="checkbox"/> A (Individual-enterprise-type technical intern training (i)) <input type="checkbox"/> D (Supervising-organization-type technical intern training (i)) <input type="checkbox"/> B (Individual-enterprise-type technical intern training (ii)) <input type="checkbox"/> E (Supervising-organization-type technical intern training (ii)) <input type="checkbox"/> C (Individual-enterprise-type technical intern training (iii)) <input type="checkbox"/> F (Supervising-organization-type technical intern training (iii))		
5. Content of technical intern training	① Occupations and work subject to transfer		Code number (    ) Type of occupation (    ) Name of work (    )		
	Multiple occupations and work		Code number (    ) Type of occupation (    ) Name of work (    )		
	② Occupations and work other than those subject to transfer				
	③ Post-entry lectures		As indicated in Page 3 “Schedule for Implementation of Post-entry Lectures”		
	Implementation of pre-entry lectures		<input type="checkbox"/> Yes <input type="checkbox"/> No		
④ Technical intern training		As indicated in Page 4 “Schedule for Implementation of Technical Intern Training”			

6. Goals of the technical intern training		<input type="checkbox"/> Trade skills test (test name: _____ grade: _____ ) <input type="checkbox"/> Technical intern training evaluation examination (exam name: _____ , grade: _____ ) <input type="checkbox"/> Other (details): _____	
		Multiple tests or exams	<input type="checkbox"/> Trade skills test (test name: _____ grade: _____ ) <input type="checkbox"/> Technical intern training evaluation examination (exam name: _____ , grade: _____ ) <input type="checkbox"/> Other (details): _____
7. Status of achievement of the goals at the previous stage	① Achievement of the goals	<input type="checkbox"/> Trade skills test (test name: _____ grade: _____ ) <input type="checkbox"/> Technical intern training evaluation examination (exam name: _____ , grade: _____ ) <input type="checkbox"/> Other (details): _____	
	Cases of tests or exams	<input type="checkbox"/> Trade skills test (test name: _____ grade: _____ ) <input type="checkbox"/> Technical intern training evaluation examination (exam name: _____ , grade: _____ ) <input type="checkbox"/> Other (details): _____	
	② Accreditation no. of the technical intern training plan at the previous stage		
8. Period and number of hours of the technical intern training plan		Total period: _____ years, _____ months, _____ days (From _____ to _____ ) Total number of hours: _____ hours (Post-entry lectures: _____ hours, technical intern training: _____ hours)	
9. Supervising-organization-type technical intern training	① License number of the supervising organization		
	② Type of license of supervising organization	<input type="checkbox"/> General supervising business <input type="checkbox"/> Specified supervising business	
	③ Name with furigana of supervising organization		
	④ Address of supervising organization	Postal code _____ - _____ (Tel. _____ - _____ )	
	⑤ Name with furigana of the representative of the supervising organization		
	⑥ Name with furigana of the supervising manager		
	⑦ Name with furigana of the responsible place of business		
	⑧ Location of the responsible place of business	Postal code _____ - _____ (Tel. _____ - _____ )	

⑨ Name with furigana of the person responsible for guidance for the technical intern training plan			
⑩ Name of the intermediating sending organization			
10. Treatment of technical intern trainees	① Remuneration	Wages	Monthly / Daily / Hourly                      yen
		Lectures allowance	yen
		Others	yen
	② Period of employment contract	Fixed period (Yes (from                      to                      ) / No fixed period)	
	③ Working hours and break times	Working hours from                      to (Break time: from                      to                      )	
	④ Prescribed working hours	Annual no. of hours:                      hours Average no. of hours a week:                      hours	
	⑤ Days off		
	⑥ Annual paid leave		
	⑦ Accommodation facilities		
⑧ Expenses to be regularly paid by the technical intern trainee	Food expenses:                      yen Residence expenses:                      yen Other expenses:                      yen		
11. Remarks			

Notes.

- Section 1 ①. You are required to have obtained the notification acceptance number of an implementing organization having submitted a notification of implementation pursuant to the provisions of Article 17 of the Act prior to submitting this application.
- Section 1 ④ and ⑥. If you do not have enough space to fill in all of the required information within the designated sections, write “As given in the attached paper” in the section, and attach a separate sheet.
- Section 1 ⑦. Write the numbers and names of the Japan Standard Industrial Classification category and sub-category.
- Section 2. If there are two or more places of business conducting the technical intern training and you do not have enough space to fill in all of the required information within the designated section, write “As given in the attached paper” in the section, and attach a separate sheet.
- Section 3 ①. Write the name exactly as given in the passport in Roman letters (if a passport has not yet been issued, the name used in the passport application), and if there is a name in kanji characters,

give it together with the Roman letters).

6. Section 3 ④. If you are submitting an application pertaining to technical intern training (iii), write the length of return to the home country (including intended length of return to the home country) following completion of technical intern training (ii) until the start of technical intern training (iii).
7. Section 5 ① and ②. In cases of occupations and work subject to transfer, write the code number, occupation name and work name by referring to the Code Table separately provided by the competent minister. In cases of a technical intern training plan pertaining to technical intern training (i) which is not for occupations and work subject to transfer, give a detailed description so that the contents of the technical intern training can be clearly understood.
8. Section 5 ①. In cases of implementing multiple occupations and work, write the code number, occupation name and work name with regard to occupations and work where goals have been established pertaining to a trade skills test or technical intern training evaluation examination, and write all of the code numbers in the section in cases of multiple implementation of other occupations and work. In addition, write the reason for implementing multiple occupations and work in Section 11.
9. Section 5 ③ and ④. Prepare and submit the prescribed form corresponding to the applicable category of technical intern training.
10. Section 5 ③. In cases of implementing pre-entry lectures, give details of the lectures by submitting a separate sheet.
11. Sections 6 and 7. In cases of implementing multiple occupations and work, write the principal occupation and work in the top section, and with regard to occupations and work other than the principal occupations and work, fill in the bottom section for multiple implementation.
12. Section 6. If you have checked the “Other” section, give specific details of the contents, standards, etc. of the work of the intended goal.
13. Section 7. Write the status of achievement of the goals established in the technical intern training plan pertaining to technical intern training (i) in cases of an application pertaining to technical intern training (ii), and the status of achievement of the goals established in the technical intern training plan pertaining to technical intern training (ii) in cases of an application pertaining to technical intern training (iii).
14. Section 11. Write the name, job title and contact information of the person in charge for the application for accreditation. If there are any other matters which need to be notified, write those as well.

### Schedule for Implementation of Post-entry Lectures

## Lecture implementation facilities

Name of facility:

Location:

Contact details:

Instructor giving lectures on information required for legal protection

Name:

Occupation:

Organization of affiliation:

Background of expertise:

Qualifications / licenses:

Duration of lectures: from to

Content of lectures Name of instructor (job title / years of experience /entrustment or non-entrustment)		Total number of hours	No. of hours											
			1 <sup>st</sup> month	2 <sup>nd</sup> month	3 <sup>rd</sup> month	4 <sup>th</sup> month	5 <sup>th</sup> month	6 <sup>th</sup> month	7 <sup>th</sup> month	8 <sup>th</sup> month	9 <sup>th</sup> month	10 <sup>th</sup> month	11 <sup>th</sup> month	12 <sup>th</sup> month
1														
2														
3														
4														
5														

Total number of hours	h	h	h	h	h	h	h	h	h	h	h	h	h
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Notes.

Fill in the schedule by drawing an arrow from the starting month of the lectures to the finishing month, and write the number of lecture hours for each month above the arrow.



### Schedule for Implementation of Post-entry Lectures

## Lecture implementation facilities

① Name of facility:                      Location:                      Contact details:

② Name of facility:                      Location:                      Contact details:

③ Name of facility:                      Location:                      Contact details:

Supervising organization (lecture implementing organization)

Name:

Address:

Name of representative: Seal

Instructor giving the lectures on information required for legal protection

Name:

Occupation:

Organization of affiliation:

Background of expertise:

Qualifications / licenses:

Duration of lectures: from to

[illegible]

[illegible]

Notes.

1. If there are two or more lecture facilities, write give the name, location and contact details of each facility, and write the corresponding number in the section for lecture facility.
2. When entrusting the post-entry lectures, draw a circle “○” next to each subject of each day that is to be entrusted.

### Schedule for Implementation of Technical Intern Training

Place(s) of business to conduct the technical intern training

① Place of business:

Location:

② Place of business:

Location:

③ Place of business:

Location:

Implementation period: from

to

[illegible]

Total no. of hours			h	h	h	h	h	h	h	h	h	h	h	h	h

Notes.

Fill in the schedule by drawing an arrow from the starting month of the technical intern training to the finishing month, and write the number of hours of technical intern training for each month above the arrow.

Materials, substances, etc. to be used	
Machines, equipment, etc. to be used	
Examples of products, etc.	
Instruction structure	

Implementation period: from \_\_\_\_\_ to \_\_\_\_\_

Contents of the technical intern training Divided into required work, related work and peripheral work Job title and name of instructor (years of experience)			Place of business	Total no. of hours	No. of months / hours											
					1 <sup>st</sup> month	2 <sup>nd</sup> month	3 <sup>rd</sup> month	4 <sup>th</sup> month	5 <sup>th</sup> month	6 <sup>th</sup> month	7 <sup>th</sup> month	8 <sup>th</sup> month	9 <sup>th</sup> month	10 <sup>th</sup> month	11 <sup>th</sup> month	12 <sup>th</sup> month
1																
2																
3																
4																
5																
6																
7																

Total no. of hours			h	h	h	h	h	h	h	h	h	h	h	h	h	h

Notes.

Fill in the schedule by drawing an arrow from the starting month of the technical intern training to the finishing month, and write the number of hours of technical intern training for each month above the arrow.

Materials, substances, etc. to be used	
Machines, equipment, etc. to be used	
Examples of products, etc.	
Instruction structure	

① Place of business: Location:

② Place of business: \_\_\_\_\_ Location: \_\_\_\_\_

③ Place of business: \_\_\_\_\_ Location: \_\_\_\_\_

Implementation period: from \_\_\_\_\_ to \_\_\_\_\_

Contents of the technical intern training Divided into required work, related work and peripheral work Job title and name of instructor (years of experience)			Place of business	Total no. of hours	No. of months / hours											
					1 <sup>st</sup> month	2 <sup>nd</sup> month	3 <sup>rd</sup> month	4 <sup>th</sup> month	5 <sup>th</sup> month	6 <sup>th</sup> month	7 <sup>th</sup> month	8 <sup>th</sup> month	9 <sup>th</sup> month	10 <sup>th</sup> month	11 <sup>th</sup> month	12 <sup>th</sup> month
1																
2																
3																
4																
5																
6																
7																



Total no. of hours			h	h	h	h	h	h	h	h	h	h	h	h	h	h

Notes.

Fill in the schedule by drawing an arrow from the starting month of the technical intern training to the finishing month, and write the number of hours of technical intern training for each month above the arrow.

Materials, substances, etc. to be used	
Machines, equipment, etc. to be used	
Examples of products, etc.	
Instruction structure	

The applicant hereby pledges that he or she does not fall under any of the grounds for disqualification listed in each of the items of Article 10 of the Act on Proper Technical Intern Training and Protection of Technical Intern Trainees

The Act on Proper Technical Intern Training and Protection of Technical Intern Trainees (Act No. 89 of 2016) (Extract)

(Reasons for Disqualification of Accreditation)

Article 10 (1) If a person falls under any of the following items, he or she shall not be able to obtain the accreditation set forth under Article 8, paragraph (1).

(i) A person who has been sentenced to imprisonment or a greater punishment, and for whom five years have not yet passed since the completion of the sentence or since the date on which the person ceased to be subject to the execution of the sentence.

(ii) A person who has been sentenced to a fine specified in a Cabinet Order under the provisions of this Act or the provisions of other laws relating to immigration or labor (excluding the provisions prescribed in item (iv)) or based on an order pursuant to these provisions, and for whom five years have not yet passed since the completion of the sentence or since the date on which the person ceased to be subject to the execution of the sentence.

(iii) A person who has been sentenced to a fine under the provisions of the Act on Prevention of Unjust Acts by Organized Crime Group Members (Act No. 77 of 1991) (excluding the provisions of Article 50 (limited to the part pertaining to item (ii)) and Article 52 of the same Act), or for having committed an offence prescribed under Article 204, Article 206, Article 208, Article 208-2, Article 222, or Article 247 of the Penal Code (Act No. 45 of 1907) or the Act on Punishment of Physical Violence and Other Related Matters (Act No. 60 of 1926), and for whom five years have not yet passed since the completion of the sentence or since the date on which the person ceased to be subject to the execution of the sentence.

(iv) A person who has been sentenced to a fine under the provisions of Article 208, Article 213-2, or Article 214, paragraph (1) of the Health Insurance Act (Act No. 70 of 1922), Article 156, Article 159, or Article 160, paragraph (1) of the Mariners Insurance Act (Act No. 73 of 1939), the first sentence of Article 51 or Article 54, paragraph (1) (limited to the part pertaining to the first sentence of Article 51) of the Workers Accident Compensation Insurance Act (Act No. 50 of 1947), Article 102, Article 103-2, or Article 104, paragraph (1) (limited to the part pertaining to the first sentence of Article 102 or Article 103-2) of the Welfare Pension Insurance Act (Act No. 115 of 1954), the first sentence of Article 46 or Article 48, paragraph (1) (limited to the part pertaining to the first sentence of Article 46) of the Act Concerning the Collection of Premiums on Labor Insurance (Act No. 84 of 1969), or Article 83 or Article 86 (limited to the part pertaining to the first sentence of Article 83) of the Employment Insurance Act (Act No. 116 of 1974), and for whom five years have not yet passed since the completion of the sentence or since the date on which the person ceased to be subject to the execution of the sentence.

(v) A person who is an adult ward or person under curatorship, or a person who has received a decision on the commencement of bankruptcy proceedings and has yet to have his or her rights restored.

(vi) A person whose accreditation of the technical intern training was revoked under the provisions of

Article 16, paragraph (1,) and for whom five years have not yet passed since the date of the revocation.

(vii) In cases where a person whose accreditation of technical intern training was revoked pursuant to the provisions of Article 16, paragraph (1) is a juridical person (in cases where the accreditation of intern training was revoked under the provisions of item (iii) of the same paragraph, limited to cases where the juridical person falls under a person prescribed in item (ii) or (iv)), a person who was an officer (referring to members, directors, executive officers or any other equivalent person executing business, including consultants, advisers, or any other persons who, irrespective of their title, are deemed to have power that is equivalent to or greater than members, directors, executive officers or other equivalent persons executing business over the juridical person; the same shall apply in item (xi), Article 25, paragraph (1), item (v) and Article 26, item (v)) of the juridical person at the time of the occurrence of the event that caused the juridical person to be subject to the revocation, and five years have not yet passed since the date of the revocation.

(viii) A person who committed a wrongful or extremely unjust act with regard to laws relating to immigration or labor within five years prior to the date of the application of accreditation set forth under Article 8, paragraph (1)

(ix) A person who is a member of an organized crime group as prescribed in Article 2, item (vi) of the Act on Prevention of Unjust Acts by Organized Crime Group Members (hereinafter referred to as "organized crime group member" in this item) or for whom five years have not yet passed since such person ceased to be an organized crime group member (referred to as "organized crime group member, etc." in item (xii) and Article 26, item (vi)).

(x) A minor who does not possess the same capacity to act as an adult with regard to business, and whose statutory representative falls under any of the preceding items or the following item:

(xi) A juridical person where one of its officers falls under any of the preceding items.

(xii) A person whose business activities are controlled by an organized crime group member, etc.

The Order for Enforce of the Act on Proper Technical Intern Training and Protection of Technical Intern Trainees (Cabinet Order No. 136, 2017) (Extract)

(Provisions of laws relating to immigration or labor provided for in Article 10, item (ii) of the Act as prescribed in a Cabinet Order)

Article 1 The provisions of laws relating to immigration or labor provided for in Article 10, item (ii) of the Act on Proper Technical Intern Training and Protection of Technical Intern Trainees as prescribed in a Cabinet Order shall be as follows.

- (i) The provisions of Article 117 (including cases where it is applied pursuant to the provisions of Article 89, paragraph (1) of the Mariners' Employment Security Act (No. 130 of 1948) or Article 44, paragraph (1) of the Act for Securing the Proper Operation of Worker Dispatching Undertakings and Improved Working Conditions for Dispatched Workers (Act No. 88 of 1985; hereinafter referred to as "Dispatched Workers Act")), Article 118, paragraph (1) (limited to the part pertaining to the provisions of Article 6 and Article 56 of the Labor Standards Act), Article 119 (limited to the part pertaining to the provisions of Article 16, Article 17, Article 18, paragraph (1) and Article 37 of the same Act) and Article 120 (limited to the part pertaining to the provisions of Article 18, paragraph (7) and Article 23 to Article 27 inclusive) of the Labor Standards Act (Act No. 49 of 1947), and the provisions of Article 121 of the same Act pertaining to these provisions.
- (ii) The provisions of Article 129 (limited to the part pertaining to the provisions of Article 85, paragraph (1) of the Mariners Act (Act No. 100 of 1947)), Article 130 (limited to the part pertaining to the provisions of Article 33, Article 34, Article 35, Article 45 and Article 66 (including cases where it is applied mutatis mutandis pursuant to the provisions of Article 88-2-2, paragraph (4) and paragraph (5) and Article 88-3, paragraph (4) of the same Act)) and Article 131 (limited to the part pertaining to the provisions of item (i) (limited to the part pertaining to the

provisions of Article 53, paragraph (1) and paragraph (2), Article 54, Article 56 and Article 58, paragraph (1) of the Act) and item (iii) of the same Act, and the provisions of Article 135, paragraph (1) of the same Act pertaining to these provisions (including cases where these provisions are applied pursuant to the provisions of Article 92, paragraph (1) of the Mariners' Employment Security Act).

- (iii) The provisions of Article 63, Article 64, Article 65 (excluding item (i)) and Article 66 of the Employment Security Act (Act No. 141 of 1947), and the provisions of Article 67 of the same Act pertaining to these provisions.
- (iv) The provisions of Article 111 to Article 115 inclusive of the Mariners' Employment Security Act.
- (v) The provisions of Article 73-2, Articles 73-4 to 74-6-3 inclusive, Article 74-8 and Article 76-2 of the Immigration Control and Refugee Recognition Act (Cabinet Order No. 319 of 1951).
- (vi) The provisions of Article 40 of the Minimum Wage Act (Act No. 137 of 1959), and the provisions of Article 42 of the same Act pertaining to the provisions of this Article.
- (vii) The provisions of Article 40, paragraph (1) (limited to the part pertaining to the provisions of item (ii)) of the Employment Measures Act (Act No. 132 of 1966), and the provisions of paragraph (2) of the same Article pertaining to these provisions.
- (viii) The provisions of Article 49, Article 50 and Article 51 (excluding item (ii) and item (iii)) of the Act on the Improvement of the Employment of Construction Workers (Act No. 33 of 1976), and the provisions of Article 52 of the same Act pertaining to these provisions.
- (ix) The provisions of Article 18 of the Act on Security of Wage Payment (Act No. 34 of 1976), and the provisions of Article 20 of the same Act pertaining to these provisions.
- (x) The provisions of Article 58 to Article 62 inclusive of the Dispatched Workers Act.
- (xi) The provisions of Article 48, Article 49 (excluding item (i)) and Article 51 (limited to the part pertaining to the provisions of item (ii) and item (iii)) of the Port Labor Act (Act No. 40 of 1988), and the provisions of Article 52 of the same Act pertaining to these provisions.
- (xii) The provisions of Article 19, Article 20 and Article 21 (limited to the part pertaining to item (i)) of the Act on the Promotion of Improvement of Employment Management in Small and Medium-sized Enterprises for Securing Manpower and Creating Quality Jobs (Act No. 57 of 1991), and the provisions of Article 22 of the same Act pertaining to these provisions.
- (xiii) The provisions of Article 62 to Article 65 inclusive of the Act on Child Care Leave, Caregiver Leave, and Other Measures for the Welfare of Workers Caring for Children or Other Family Members (Act No. 76 of 1991).
- (xiv) The provisions of Article 32, Article 33 and Article 34 (limited to the part pertaining to the provisions of item (i)) of the Act concerning the Security of Forestry Work Force (Act No. 45 of 1996), and the provisions of Article 35 of the same Act pertaining to these provisions.
- (xv) The provisions of Article 118, Article 119 and Article 121 of the Labor Standards Act as applied pursuant to the provisions of Article 44, paragraph (4) of the Dispatched Workers Act, the provisions of Article 129 to Article 131 inclusive of the Mariners Act as applied pursuant to the provisions of Article 89, paragraph (7) of the Mariners' Employment Security Act and the provisions of Article 119 and Article 122 of the Industrial Safety and Health Act (Act No. 57 of 1972) as applied pursuant to the provisions of Article 45, paragraph (7) of the Dispatched Workers Act.